

## Application to Rent

RENTAL PROPERTY ADDRESS:

DATE:

### Applicant Information

LAST NAME	FIRST NAME	MIDDLE INITIAL	SOCIAL SECURITY NUMBER	DATE OF BIRTH
DRIVER'S LICENSE NUMBER		STATE	HOME PHONE NUMBER	
APPLICANT #2 LAST NAME	APPLICANT #2 FIRST NAME	APPLICANT #2 MIDDLE INITIAL	APPLICANT #2 SOCIAL SECURITY NUMBER	APPLICANT #2 DATE OF BIRTH
APPLICANT #2 DRIVER'S LICENSE NUMBER		STATE	HOME PHONE NUMBER	

### Address Information

PRESENT HOME ADDRESS	CITY	STATE	ZIP CODE
LENGTH OF TIME	REASON FOR MOVING	LANDLORD NAME	LANDLORD PHONE NUMBER
MONTHLY RENTAL PAYMENT			

PREVIOUS HOME ADDRESS	CITY	STATE	ZIP CODE
LENGTH OF TIME	REASON FOR MOVING	LANDLORD NAME	LANDLORD PHONE NUMBER
MONTHLY RENTAL PAYMENT			

APPLICANT #2 HOME ADDRESS	CITY	STATE	ZIP CODE
LENGTH OF TIME	REASON FOR MOVING	LANDLORD NAME	LANDLORD PHONE NUMBER
MONTHLY RENTAL PAYMENT			

Will you have any pets? If yes, describe

### Occupation Information

PRESENT OCCUPATION	EMPLOYER NAME	EMPLOYER ADDRESS
LENGTH OF TIME	NAME OF SUPERVISOR	EMPLOYER PHONE NUMBER

CURRENT GROSS INCOME	PER WEEK / MONTH / YEAR
----------------------	-------------------------

PRIOR OCCUPATION	EMPLOYER NAME	EMPLOYER ADDRESS
LENGTH OF TIME	NAME OF SUPERVISOR	EMPLOYER PHONE NUMBER
CURRENT GROSS INCOME	PER WEEK/MONTH/YEAR	

## Applicant #2 Occupation Information

PRESENT OCCUPATION	EMPLOYER NAME	EMPLOYER ADDRESS
LENGTH OF TIME	NAME OF SUPERVISOR	EMPLOYER PHONE NUMBER

CURRENT GROSS INCOME	PER WEEK / MONTH / YEAR
----------------------	-------------------------

PRIOR OCCUPATION	EMPLOYER NAME	EMPLOYER ADDRESS
LENGTH OF TIME	NAME OF SUPERVISOR	EMPLOYER PHONE NUMBER
CURRENT GROSS INCOME	PER WEEK/MONTH/YEAR	

Have you ever filed for Bankruptcy?	If yes, list date filed:
-------------------------------------	--------------------------

In case of Emergency, contact:

NAME	PHONE	CITY	RELATIONSHIP
------	-------	------	--------------

I hereby consent to allow Property Name: My Property Manager, Inc., through its designated agent and its employees, to obtain and verify my consumer information (including credit, criminal and public records information) for the purpose of determining whether or not to lease to me an apartment. I understand that should I lease an apartment, Property Name: My Property Manager, Inc. and its agent shall have a continuing right to review my consumer information, rental application, payment history and occupancy history for account review purposes and for improving application methods. **Applicant(s) acknowledge and agree that 72 hours after approval, should the applicant(s) cancel the application for any reason, the holding fee becomes non-refundable. All application fees are non-refundable. If the application is denied or cancelled prior to approval it will be 7 business days from the time of denial/cancellation for the holding fee to be refunded.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature Applicant #2

Number of Vehicles (Including company cars)

Make/Model \_\_\_\_\_ Year \_\_\_\_\_  
Color: \_\_\_\_\_ Tag No. \_\_\_\_\_ State \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_  
Color: \_\_\_\_\_ Tag No. \_\_\_\_\_ State \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_  
Color: \_\_\_\_\_ Tag No. \_\_\_\_\_ State \_\_\_\_\_

**HAVE YOU EVER**

Filed for Bankruptcy ☐ Yes ☐ No If yes, when? \_\_\_\_\_

Been served an eviction notice or been asked to vacate a property you were renting? ☐ Yes ☐ No

Willfully or intentionally refused to pay rent when due? ☐ Yes ☐ No  
If yes, when? \_\_\_\_\_

Been sued for unlawful detainer? ☐ Yes ☐ No

Have you ever been convicted of a crime? ☐ Yes ☐ No

If yes, please give details: \_\_\_\_\_  
\_\_\_\_\_.

Have you had any deferred adjudication for felony offenses? ☐ Yes ☐ No

If yes, please give details: \_\_\_\_\_  
\_\_\_\_\_.

How were you referred to us? ☐ Newspaper (name) \_\_\_\_\_  
☐ Realtor (Name) \_\_\_\_\_ ☐ Other \_\_\_\_\_  
Rental Unit Applied for \_\_\_\_\_

Commencement Date \_\_\_\_\_ Term \_\_\_\_\_ Rent/Month \_\_\_\_\_

**Acknowledgement**

I/We, the undersigned, understand that My Property Manager, Inc. is the leasing agent and representative for the owner/landlord and that the leasing agent's fees will be paid by the owner/landlord. The undersigned acknowledge that this written notice was received prior to the undersigned receiving a lease agreement.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_ Co-Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

## Consent to Obtain Credit/Employment Information

I/We authorize My Property Manager, Inc. to investigate my/our credit qualifications and hereby release, in any manner, all of the information obtained by you. I/We further release all persons, agencies, or firms from any liabilities resulting from providing such information.

I/We declare under penalty of perjury that the information listed in this application is true and correct.

Executed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in the city of \_\_\_\_\_, state of \_\_\_\_\_.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Applicant's Signature

\_\_\_\_\_  
Date

The undersigned authorizes landlord, leasing agent, and representatives of owner/landlord to contact the undersigned's current or previous landlord, and current employer, and further, by a copy of this Application, authorizes any said landlord or employer to release pertinent residential and employment history information to be used in evaluating my lease application. I further authorize owner/landlord, leasing agent or its representatives to apply for or obtain an investigation or credit report in connection with this application. I understand that said investigation or credit report may contain information obtained from various state governmental and private entities relative to the undersigned's number of children, employment, occupation, general health, financial, and criminal history information.

## For Office Use Only – Do Not Write Below

Application	Person Contacted	Remarks
____ Present Landlord	_____	_____
____ Previous Landlord	_____	_____
____ Applicant's Employment	_____	_____
____ Co-Applicant's Employment	_____	_____
____ Bank	_____	_____
____ Reference (1)	_____	_____
____ Reference (2)	_____	_____
____ Reference (3)	_____	_____
____ Other	_____	_____
____ Driver's License/ID	_____	_____
____ Credit Bureau	_____	_____

Verification completed by: \_\_\_\_\_

Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

**Monies Received**

Date	Description	Amount
	Application Fee	
	Security Deposit	

THIS APPLICATION: \_\_\_\_ Is Approved      \_\_\_\_ Is Not Approved